

Urgent Call for EVS volunteer in Latvia, Riga

Name of the project: **STEP TOGETHER**

Duration of the project: **6 months**, beginning of July – end of December 2015

The project is financed by Key Action 1 of Erasmus+ Programme

Organization and place: **“Baltic Regional fund”**, Riga, Latvia

Volunteers: there will be 3 volunteers from, Belarus, Spain and Bulgaria.

Tasks of the volunteer:

1) To make films of youth events - make records, work with videos, taking interviews, editing interviews, filming, making and editing videos, uploading them in internet, publishing in webpage, blog, etc.

2) To do online streaming of non-formal meetings and discussions for the project „NGO TV“

3) To organize and participate in activities, workshops in BRF Youth Studio “Bambuss”. Also think and help with youth studio publicity.

4) Actively participate in organization implemented information campaigns in Riga and schools in other cities of Latvia, participating in presentations and informing young people about the EVS, the opportunities and benefits, as well as promoting “Erasmus +” program.

5) Participate in the preparation, writing and implementation of the projects in programme “Erasmus +”, especially about topics of Social inclusion and work with minorities and volunteer will help to do preparatory work for the project application as well as research about topic.

6) Participate in various charity events in and to organise different workshops with active planning, organizing and managing.

7) Participate in everyday work at office and to assist employees in various daily office tasks. Participant's duties will be to assist the project coordinator, to work with the data bases, to do translation work and some other works as well, which will be in accordance with the participant's ability.

8) Every week write monthly report about previous months work, with pictures and submit it to sending organization and person who is responsible about project in host organization.

9) Make and write blog about work outside work activities.

10) Write every week in Facebook BRF page posts about your news in volunteering project.

Practical arrangements:

Food: Will be given 150 euros per month.

Accommodation: In a flat with 3 rooms, where 3 volunteers are going to live, each of them will have a separate room. Flat will be decorated, with furniture, household things and all necessary things for living, like towels, dishes and bed linen and ect.

Local transport: When having working tasks and needed to travel, the volunteer will be provided with a public transport card by the hosting organization every month.

Language support: Two times per week (4 h in week) during the whole EVS project.

Equipment (phone, internet, etc.): During working hours volunteers have access to the internet and possibility to mail and skype with friends and family.

Pocket money: 80 euros per month.

Insurance: The volunteer will be insured by the AXA insurance plan by the sending organization.

For more information, visit our website: <http://brfonds.lv/jaunumi/>

Profile of the volunteer: Need to be able to communicate in English, having some basic level in making and filming videos, interested in communications, photographing, ready to make some events for youngsters in our youth center and some workshops for youngsters with the support of the hosting organization.

If you are interested in the project, please get in contact with Natalie Jivkova longterm@cvs-bg.org as soon as possible.