

LONG-TERM PROJECT

"Practical Guide Through **YOUTH** Work"

2016 - 2017

South East European Youth Network

Main aim of this project is to develop the set of skills and increase knowledge of youth worker and youth leaders in specific important topics for young people, equip them with competences and relevant experience for active work with young people through non-formal education and training and empower them to take the leading role and bring their organization capacities to the high quality level.

PARTNER ORGANIZATION	COUNTRY
Beyond Barriers	Albania
SEEYN	Bosnia and Herzegovina
Vojvodina Environmental Movement	Serbia
Balkan Idea Novi Sad	Serbia
Cooperation for Voluntary Service	Bulgaria
Youth Cultural Centre Bitola	Macedonia
LENS	Kosovo
Citizens in Action	Greece
TOG	Turkey
SOS	Montenegro
Youth Peace Group Danube	Croatia

MAIN IDEA AND OBJECTIVES OF THE PROJECT

Development of quality and sustainable capacity building programs through non-formal education activities, mobility of youth workers and leaders, effective dissemination of competences, knowledge, skills and outcomes and their wide validation and recognition will directly lead to high quality youth work, efficient youth program management, better partnership and networking with other youth organizations from Europe and world, sustainability of organizational resources and capacities, promotion and implementation of youth mobility, non-formal education and international cooperation.

SPECIFIC OBJECTIVES OF THIS PROJECT

- Provide youth workers with competences to be able to work individually or in teams with different compositions of youth groups for various purposes, on the level of their organization and at international youth work level;
- Introduce new generation of youth workers, leaders and young trainers to the main features of non-formal education, different learning styles, different approaches, good governance, management, leadership, youth support and cooperation;
- Empower and provide youth workers with knowledge and practical skills to work on topics such as new media literacy, volunteering, leadership, international cooperation, active youth participation, inclusion, cultural awareness, fight against discrimination, capacity building and management of organizations;
- Provide space and support for creation and development of innovative initiatives and activities in youth field;
- Enable sharing of different experience, good practice examples, tools and methods;
- Raise capacities of youth organizations and develop efficient, sustainable youth work and long life learning program;
- Contribute to personal development of youth workers and leaders and improve quality of youth organization projects, programs, work and initiatives;
- Foster mutual understanding of certain topics among youth from different cultures, promote intercultural learning and raise internationalization of youth organizations;
- Provide space for networking and developing mutual projects and strategic cooperation between youth organizations from Western Balkan and European countries;
- Development of specific resources, tools and support materials and platforms for youth organizations and youth workers;
- Development and promotion of tools for recognition and validation of non-formal learning;
- Promote Erasmus Plus programme as tool for mobility, education and cooperation.

DIRECT TARGET GROUP

The direct users of the project outputs will be youth workers, the new generation of people working with youngsters within different programs in their organizations. The youth workers who are new in the field and willing to develop their skills, raise their capacity and gain necessary competences for work with young people on local, national and international level. The empowered, competent youth worker contribute to better quality and sustainability of youth programs, which attracts and involves more young people, gives them quality support for volunteering, mobility, employability, education and training, active participation, inclusion and other important fields for their personal and professional development.

USERS

Youth organizations, other youth workers, young people, local and international community. The capacity building of youth workers will have great impact on the youth organizations by enhancing their management, governance, innovation capacity, potentials and internationalisation. The quality and sustainable work of youth organizations impacts their involvement in international and European programs, they cooperation with other organizations and relevant stakeholders, and nevertheless, it impacts positively the community and society on every level by turning the young people from being the issue to being active initiators of positive change.

PROJECT ACTIVITIES

The project "Practical Guide Through Youth Work" will have 6 different activities and number of sub-activities within them. The partners have active role in each of the activities, as it is described below.

1. PREPARATORY EXPERT MEETING

Dates: 07/03/2016 - 11/03/2016

Venue: Sremski Karlovci, Serbia

The first activity and milestone is meeting of project partner representatives and experts who will be working on all project elements. The meeting will last 3 working days and gather 22 participants. In the first part of the meeting participants will discuss and fine tune proposed activities and time frame, reflect on present situation in the region and needs of youth workers, discuss educational approach and values the project will promote and look for synergies with other similar initiatives and strategies.

In the second part of the meeting, participants will go in expert groups. Representatives of organization will further discuss implementation and coordination of the project while experts will form groups around activities: On line platform, Handbooks, Trainings and mentorship. Each group will provide recommendations and guidelines for high quality implementation of each segment. The meeting will end with common presentations and reflection.

Indicators: detailed time frame, general conclusions and reflections of the meeting in report form, recommendations for coordination and implementation for each activity.

2. ON LINE PLATFORM

Online, new media platform which will contain different resources, materials, training tools and methods, ideas and proposals. It will have interactive characteristic for direct communication and support, expert advices, sharing, good practice examples and easy cooperation and team work. It will use SEEYN web site and new media software for its bases. It will be made based on expert recommendation and relevant technical approach. The platform will have the content manager and it will be developed by relevant expert/s that will be recruited based on open call and best offer. The online platform will be used by experts and participants as educational and communicational tool prior and during the international training courses, as reflection tool after them, as counseling and support tool during preparation of participants' in house trainings and workshops and for DEOR purposes. The platform will be available to users and partners after the end of the project for similar purposes.

3. HANDBOOKS

SEEYN Secretariat, partners and experts in consultation with participants of the international training courses will prepare, edit, publish and distribute 2 handbooks. The aim of the handbooks is to provide tool for youth workers they can use in their activities as well as in future trainings and education.

1. First one will be **“Leadership Handbook”**, a handbook on organizing and leading local and international youth activities with main focus on youth inclusion, active participation of young people and volunteering for youth. The handbook also covers themes like project and organizational management, communication, visibility and team work. This handbook will be based on previous 2 editions of **“SEEYN Workcamp Handbook”** that became recognized worldwide over last 10 years. However, this will be completely new publication.

2. Second handbook is **“Volunteer Management Handbook”** that also had one successful edition in the past and became reference for many national similar publications in the region. This handbook will be dedicated to youth workers who involve local or international volunteers in their work. This handbook deals with subjects history of volunteering, motivation of volunteers, creating volunteer placement, promotion, recruitment, selection, mentoring, monitoring and evaluation, emotional support, retaining and recognition of volunteers.

The handbooks will be prepared by experts from partner organizations selected through call for experts. They will consult previous literature and similar materials and members of SEEYN training pool for additional suggestions. They will also consult participants in the project, youth workers that will attend training courses. The participants will give feedback on the materials they will use during TC as well as on the final publication via online platform. SEEYN will responsible for design, production and distribution of handbooks. Hardcopies will be given to participants and partner organizations and several libraries in each country. Electronic versions will be available online for free. The handbooks will be produced before In - house trainings and workshops (multiplying actions) and will serve as tool during this activity.

4. INTERNATIONAL TRAININGS (MOBILITY ACTIVITIES)

1. Leader Training Seminar "YOUth can!" - LTS for youth workers who will initiate and lead local and international youth activities with main focus on youth inclusion, active participation of young people and volunteering

Dates: 10/05 - 18/05/2016

Venue: Vlasenica, Bosnia and Herzegovina

Participants: 2 per partner organization

The aim of this training course is to provide learning opportunity and skills development for youth workers, leaders of international and local youth volunteering activities, projects and programs with special focus on inclusion of young people with fewer possibilities. With this project, we expect youth workers to be able to initiate, develop, prepare, implement and evaluate an independent volunteering initiative.

2. Training Course "Vol. 0.1" - Innovative approaches in development of effective volunteer management for youth workers

Dates: 10/06 - 18/06/2016

Venue: Vlasenica, Bosnia and Herzegovina

Participants: 2 per partner organization

Objectives of the training course are providing youth workers with competences and tools for implementing effective volunteer management system; raising their skills for creating their own local/international short/long-term volunteering programs for young people.

3. Training Course "Youth of today" - Social Software and ICT/New media literacy for purposes of successful modern youth work

Dates: 10/09 - 18/09/2016

Venue: Bitola, FYRO Macedonia

Participants: 2 per organization

The main objective of this training course is improving Information and Communication Technology (ICT) competences of youth workers needed for successful initiation, implementation and promotion of activities/projects outreaching young people of today.

Indicator: No of youth workers participated in training 22

4. Training Course "Patchworks of Education" - Training of trainers for youth workers with aim to raise quality in usage of non-formal education in youth work

Dates: 10/10 - 18/10/2016

Venue: Sremski Karlovci, Serbia

The training course aims to support the quality development of non-formal education activities in the youth work through the development of competences of youth workers for preparing and implementing workshops, trainings, seminars and similar activities organized for youth on local and international level.

5. IN – HOUSE TRAININGS AND WORKSHOPS (PARTICIPANTS' MULTIPLYING ACTIONS)

Aim of the in house trainings and workshops is to raise capacity of the youth workers in larger scale, in cost effective manner and in their own working environment in the topics of new media literacy (ICT), leadership, volunteering, international cooperation, active youth participation, inclusion and fight against discrimination, cultural awareness, intercultural learning, non-formal education, management of organization resources and youth projects/activities and European programs for youth.

Each participant of Mobility activities will have opportunity to organize 1 day workshop (participants on TC 1, 2 and 3) or 2 day in - house training (participants of ToT). Trainings and workshop will target other youth workers, volunteers and members in partner (sending) organizations or in other youth organization in their local community. Participants will choose topic of relevance and prepare training for minimum 10 other youth activists. In this way, our participants will further develop and practice their competences and raise capacity and motivation of their peers. Participants will be responsible to make need analysis, prepare and perform program and organize practical arrangements of trainings. They will also incorporate presentation of this project and Erasmus+. Participants will have following support: session during Mobility activities to start with planning, online platform, handbooks and mentor from their organization. Participant implementing 2 day in - house training will closely work with mentor/senior trainer from partner organization. The outcomes will be shared on online platform and during DEOR event. Multiplying actions will take place between Mobility actions and DEOR event.

Indicators: No of workshops 66; No of in-house trainings 22; No of youth workers, volunteers and activists participated in workshops 880; Evaluations and reflections from participants

6. YOUTH LARGE SCALE DEOR EVENT

Venue: Sarajevo, Bosnia and Herzegovina

Dates: 11/02 - 14/02/2017

The event will gather young people/youth workers, participants of the previously implemented activities, partner organizations representatives, involved experts and project team in 2 day event on validation, recognition and DEOR of implemented activities of this project, where we will present all the results, materials, handbooks, platform, future plans and follow ups, emphasize importance of the capacity building activities and recognition of the gained skills, knowledge and competences of youth workers and young people. This event will have regional characteristics and will be part of the visibility plan for the project. One day of the event will be dedicated to reach wider public. Participants will organize 1 day interactive “educational fair” for youth organization and other interested in Sarajevo. SEEYN Secretariat will invite prior to the event, large number of youth organizations and other CSOs from Sarajevo and surrounding. They will be offered by program prepared by our participants - presentations, lectures, consultations and workshops. Besides promoting project result and Erasmus+ guests from Sarajevo will have opportunities to learn more about topics of their interest and take various contacts, links, tools and materials for their work.

Indicators: No of participants in the event 48; No of participants from youth organizations in Sarajevo 50.

EXPECTED IMPACT OF THE PROJECT

The direct users of the project outputs will be youth workers, youth organizations and young people. Not only from the partner organizations, but on much wider scale, considering that two editions of handbooks and youth online platform can be easily distributed to big number of interested, relevant parties. The youth workers will be reached through in house trainings, workshops and DEOR event, the young people will be reached through youth workers and we will reach wider users of our outputs through different national, European and global Networks, partners, interest groups.

Through Mobility activities and in-house workshops we will be able directly to reach the big number of youth workers and their organizations. During the life of this long term project, the participants will be actively involved through preparation, implementation, in-house workshops and evaluation phases.

For participating youth workers this project will be of great importance for their personal and professional development, it will raise their capabilities, motivation, enhance their vision, ideas, sense for innovation and management. With providing new generations of youth workers with specific competences and knowledge, space for gaining experience, support resource platform and practical handbooks in field of youth work, this project will create long term impact on youth organizations, their partners, international/European programs and organizations, young people, local communities and society on national and international level. It is the specific circle of connections. The empowered, competent youth worker contribute to better quality and sustainability of youth programs, which attracts and involves more young people, gives them quality support for volunteering, mobility, employability, education and training, active participation, inclusion and other important fields for their personal and professional development.

The capacity building of youth workers will have great impact on the youth organizations by enhancing their management, governance, innovation capacity, potentials and internationalisation. The quality and sustainable work of youth organizations impacts their involvement in international and European programs, they cooperation with other organizations and relevant stakeholders, and nevertheless, it impacts positively the community and society on every level by turning the young people from being the issue to being active initiators of positive change.



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